

Terms of Reference

Center for Marine Conservation Freelance EduFacilitator

About Coral Triangle Center (CTC)

The Coral Triangle Center (CTC) is a foundation based in Bali with a regional scope and global impact. CTC works closely with local communities, the private sector, governments, and partners to strengthen marine resource management in the Coral Triangle to protect coral reef ecosystems and ensure sustainable livelihoods and food security. CTC supports on-the-ground conservation in Nusa Penida in Bali, Banda Islands in Maluku, and Atauro in Timor-Leste.

Coral Triangle Center is developing its Center for Marine Conservation (CMC) in Bali, an integrated learning space for training programs, outreach activities, and artistic and cultural performances to influence millions of people to care for our oceans and those that depend on it. CTC leads regional learning networks of women leaders, local government executives, and marine protected area practitioners in Indonesia, Malaysia, the Philippines, Papua New Guinea, Solomon Islands, and Timor-Leste. CTC is also a certified training center of Indonesia's Government - Ministry of Marine Affairs and Fisheries (MMAF) and an official partner of the Coral Triangle Initiative on Coral Reefs, Fisheries, and Food Security (CTI-CFF).

Essential Functions

The **CMC EduFacilitators** will play a key role in delivering high-quality, engaging, and safe learning experiences for visitors of the Center for Marine Conservation (CMC). They will support CMC's mission to promote marine education and conservation awareness by facilitating interactive activities, guiding tours, and assisting with community and partner events.

EduFacilitators will work closely with the CMC Learning & Engagement Team to ensure that visitors—including students, families, tourists, partners, and local community groups—gain meaningful knowledge and positive experiences during their visit. They will also contribute to the successful delivery of CMC's signature programs such as the Escape Room *"SOS from the Deep"*, Ocean Keeper Club, Adopt-a-Coral, and Adopt-a-Mangrove, while ensuring the safety and enjoyment of participants.

In addition, EduFacilitators will provide essential support during peak periods, special events, and partner activations (e.g., Earth Day celebrations and weekend programs), helping the team maintain service quality despite increased demand. By doing so, they will contribute directly to strengthening CMC's role as a vibrant learning hub and advancing CTC's broader mission of marine conservation and sustainable livelihoods.

Qualifications:

- Currently based in Bali.
- Minimum age of 18 years (students or graduates in education, environmental science, biology, tourism, or related fields are strongly encouraged to apply).
- Genuine passion for marine conservation, public education, and community engagement.
- Enjoys working with children, youth, and diverse audiences.
- Strong communication and interpersonal skills, with confidence in public speaking.
- Proficiency in English, both spoken and written, to engage with international visitors.

- Responsible, reliable, and flexible, with availability on weekdays and/or weekends as needed.
- Willingness to commit to the full training program and to support CMC's activities throughout the year.

Selection Process

PHASE	DATE	DESCRIPTION
Phase 1: Recruitment & Selection	September 22 – October 13, 2025	Open call and application submission
	October 5 – October 15, 2025	Application screening (CV and introduction video) – part 1
	October 18, 2025	FGD – Screening Part 2 All selected applicants (maximum 20 people) will be invited to CMC to participate in Screening Part 2 using the FGD method.
	October 22 - 23, 2025	Final announcement of selected candidates
Phase 2: Two-Day Introductory Workshop	October 30 – October 31, 2025	In-person workshop covering CTC introduction, marine conservation, facilitation basics
Phase 3: Weekend Training Series	November 1 – November 30, 2025 (4 weekends)	Hands-on practice, roleplay, observation of real sessions
Deployment (On-call basis)	Starting December 1, 2025 onward	Freelance begin supporting CMC events and Fun Learning sessions as needed

Working Condition

- CMC EduFacilitators will be stationed at the CTC Office in Sanur, Bali.
- Evening and weekend availability may be required to support program activities and ensure goals are achieved.

Please send your CV and introduction video to:

hrecruitment@coraltrianglecenter.org

(Closing date for application: 13 October 2025)

Coral Triangle Center is an Equal Opportunity Employer